

SANTA ROSA COUNTY BOARD OF COMMISSIONERS

6495 Caroline Street, Suite M | Milton, FL 32570-4592

Commissioner Committee Monday, November 07, 2016 - 9:00 AM

Santa Rosa County Administrative Center Board Room, 6495 Caroline Street, Milton

9:00 AM Call to Order - Chairman: Rob Williamson

Information Only - To Be Heard On Thursday

Navarre Beach Lease Amendment: *Discussion of a request by Steven and Ann Hering to amend their Navarre Beach property lease to allow the construction of single family homes.*

Information Only - Proclamation on Thursday, November 10, 2016

Veterans Day

Information Only - Presentation on Thursday, November 10, 2016

American Cancer Society - Road to Recovery Transportation Program, Jill Pait & Lynne Cranford

Proclamation

National Hunger and Homelessness Awareness Week

9:30 AM Public Hearings

Capt- Todd Bahlau from Whiting Field Military Update

US 90 PD&E Study

Design Alternatives for the Proposed 6 Laning of US90 from the Escambia County line to Glover Lane

- *Tracy Boutwell - American Consulting Professionals*
- *Bryant Polk - FDOT*

Economic Development Committee

No Agenda Items.

Administrative Committee

1) Check Presentation

Information Item: The Santa Rosa County Property Appraiser's Office remitted \$231,444.16 in excess funds and revenues for the 2015-2016 fiscal year.

2) Legislative Priority List

Discussion of legislative priorities.

3) School Board Resolution

Discussion of the request from the Santa Rosa County School Board to schedule a special election on March 28, 2017 to extend the current ½ cent school infrastructure surtax.

4) Land Donation to the County

Discussion of the donation of land to the County.

5) Parks Policies and Procedures

Discussion of parks policies and procedures summary and proposed fee schedule resolution.

6) ActiveNet Software

Discussion of purchase of ActiveNet software for facility reservation and rentals for all County facilities.

7) TLT Transport, LLC - Certificate of Need

Discussion of annual renewal of Permit for Operation of Non-emergency Medical Transport for TLT Transport, LLC.

8) Tree Quotes - Urban Forestry Grant

Discussion of quotes received for the purchase of 147 trees to be planted at the Bagdad Mill Site Park funded by an Urban Forestry Grant. Low quote was from Panhandle Growers in the amount of \$19,025.

9) FDOT Landscape Program Funding Opportunity

Discussion of additional funding opportunity and project alternatives for the FDOT Landscape Program.

10) Pace Band Boosters' Cajun Christmas Festival

Discussion of Pace Band Boosters request to change the location of their first annual Cajun Christmas Festival from Santa Rosa Soccer and Horse Complex to PARA Football park.

Engineer's Report

1) Landfill Tipping Fee Increase and Effective Date

Discussion of possible change to the implementation dates for a new Recyclables Materials Tipping Fee and programmed increases to the Class I and Class III Tipping Fees for the County's Central Landfill as outlined in County Resolution No. 2016-04.

2) Anthropoid Control Budget Amendment

Discussion of the Anthropoid Control Budget Amendment to account for additional \$15,000.00 Zika funding from the Florida Department of Health.

3) Navarre Causeway Right Turn Lane

Discussion of advertising Navarre Causeway Southbound Right Turn Lane for award in December.

Public Service's Committee

1) Flood Variance Request for 8268 Bucket Creek Road, Milton

Discussion of flood variance request for 8268 Bucket Creek Road, Milton.

2) 2016-2017 HOME Interlocal Agreement

Discussion of approval of the HOME Interlocal Agreement with an effective date of October 1, 2016 between Escambia County and Santa Rosa County and authorization for the Chairman to execute all 2016 Interlocal Agreement documentation.

3) Amtrak Resolution of Support

Discussion of providing a resolution in support of restoring passenger rail service between New Orleans, LA and Orlando, FL with designated stops in Pensacola and Crestview, Florida.

4) Request for Local Government Contribution- Osprey Landing

Discussion of Board approval for a \$20,000 local government contribution using SHIP funding for a proposed Senior Housing Development, Osprey Landing, and authorization for the chairman to sign all related documents.

5) Request for Local Government Contribution- Navarre Orchard

Discussion of Board approval for a \$20,000 local government contribution using SHIP funding for a proposed Low Income Family Housing Development, Navarre Orchard, and authorization for the chairman to sign all related documents.

6) Request for Local Government Contribution- Navarre Abbey

Discussion of Board approval for a \$20,000 local government contribution using SHIP funding for a proposed Senior Housing Development, Navarre Abbey, and authorization for the chairman to sign all related documents.

7) Request for Local Government Contribution- North Shore Townhomes

Discussion of Board approval for a \$20,000 local government contribution using SHIP funding for a proposed Senior Housing Townhome Development, North Shore Townhomes, and authorization for the chairman to sign all related documents.

8) Bid Action

Discussion of bid from Bill Walther Construction, Inc. in the amount of \$92,295.00 for the demolition/reconstruction project of 3035 North 15th Avenue, Milton, FL, as the low bidder meeting specifications.

Public Works Committee

1) District 3 Dirt Road Paving Recommendation

Discussion of approval for paving Smith Wixon Lane in District 3 at an estimated cost of \$13,700.00.

2) District 3 Resurfacing Recommendations

Discussion of approval of resurfacing the following roads in District 3 at an estimated cost of \$438,050.00:

- Cheyenne Drive

- Country Squire Drive
- Bayberry Street
- Beaudry Lane (from Country Squire Drive for 765')
- Bullard Road (from Hwy 87 to 5797 Bullard Rd.)
- Evergreen Drive
- Greenwood Drive
- Homer Holland Road
- Whitfield Road
- Kembro Lane
- Meadowlark Lane (from Starlight Ln to Northrop Rd.)
- Nutmeg Avenue
- Sequoia Drive
- Travis Bynum Road (from Mt. Carmel Rd., south 2,540 feet)

3) District 4 Dirt Road Paving

Discussion of approval for paving Miranda Street at an estimated cost of \$18,100.00.

4) District 4 Paving recommendations

Discussion of approval of resurfacing the following roads in District 4 at an estimated cost of \$229,200.00:

- Broadmoor St. (from Citrus to Basswood)
- Alfred Blvd. (from addresses 2007 to 1911)
- Chapparel St.
- Live Oak St.
- Palo Alto St.
- Brewster St. (from Hilton to Citrus)
- Calle De Cantabria
- Hilton Dr.
- Second St.
- 2nd Court

5) Holley Navarre Water System Request for Panhandle trail Cut

Discussion of request from the Holley-Navarre Water System to open cut Panhandle Trail for the installation of a 16 inch sewage forcemain.

6) Dump Truck Purchase

Discussion of purchasing two (2) 66,000 GVWR tandem dump trucks, with extended warranties, from Empire Truck Sales in the amount of \$276,836.00; based on being the sole bidder meeting specifications from our June 21, 2016 bid request. Funding will be from the Road and Bridge Reserves.

Budget & Financial Management Committee

1) Budget Amendment 2017-034 (corrected)

Discussion of Budget Amendment 2017-034 (corrected) in the amount of \$20,250 to carry forward unspent funds for Task Order #29 Cost of Service Study (CH2M Hill) in the Navarre Beach Utility Fund.

Corrects previously approved language. Dollar amount and budget impact does not change.

2) Budget Amendment 2017-037

Discussion of Budget Amendment 2017-037 in the amount of \$98,920 to carry forward funds for Changer Order to Roberson Excavation for roadway construction to provide interconnectivity between Armstrong Road (Industrial Park) and Aviation Drive (Peter Prince Airfield).

3) Budget Amendment 2017-038

Discussion of Budget Amendment 2017-038 in the amount of \$68,000 to carry forward funds to pay the FY17 pier gate collection labor for Coastal Concessions.

- Oct 1 - Feb 23: \$12/hour x 12 hours/day x 151 days = \$21,744
- Mar 1 - Sept 30: \$12/hour x 18 hours/day x 214 days = \$46,224
- \$21,744 + \$46,224 = \$67,968

4) Budget Amendment 2017-039

Discussion of Budget Amendment in the amount of \$161,978 to carry forward District V funds and allocate for expenditure to expand the Tiger Point Park playground as approved at the October 24th Board meeting.

5) Budget Amendment 2017-040

Discussion of Budget Amendment 2017-040 in the amount of \$22,500 recognizing receipt of the Urban and Community Forestry Grant (\$16,500) and matching funds (\$6,000) from the Tree Mitigation Reserves as approved at the October 13, 2016 meeting and allocates for expenditure.

6) Budget Amendment 2017-041

Discussion of Budget Amendment 2017-041 in the amount of \$10,917 establishing the grant budget to implement the NRDA Sea Turtle Lighting Educational Materials Project approved by the Board at the September 22, 2016 meeting. Project code is NRDAEDMA.

7) Budget Amendment 2017-042

Discussion of Budget Amendment 2017-042 in the amount of \$160,886 to carry forward unspent paving funds for prior years' projects not yet completed.

- Cedarview Road - \$41,006
- Odom Young Lane - \$26,866
- Carpenter Road - \$21,917
- Ten Mile Road - \$37,541
- Various districts unallocated - \$33,556

8) Budget Amendment 2017-043

Discussion of Budget Amendment 2017-043 in the amount of \$90,690 to carry forward funds for Task Order #21 Navarre Beach Wastewater Effluent Sound Diversion (Eglin RIBS) with CH2MHill in the Navarre Beach Utility Fund.

9) Budget Amendment 2017-044

Discussion of Budget Amendment 2017-044 in the amount of \$1,863 to carry forward unspent FY2016 EMS County Grant funds and allocate for expenditure in FY2017.

10) Budget Amendment 2017-045

Discussion of Budget Amendment 2017-045 in the amount of \$15,610 to carry forward EMPA funds and allocate for expenditure in FY2017 for WEB EOC Virtual Server.

11) Budget Amendment 2017-046

Discussion of the approval of Budget Amendment 2017-046 in the amount of \$7,500.00 from the Law Enforcement Trust Fund in support of the following two organizations:

- *Santa Rosa Kids House - \$5,000.00*
- *Big Brothers and Big Sisters - \$2,500.00*

12) Check Register

Discussion of approval of County Check Register.

Public Forum